

MINUTES OF THE 770th MEETING
 THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
 October 25, 2010

Minute 1 - Opening of Meeting

The 770th Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by the Chairman, Roger Guttschall.

Minute 2 - Open Public Meetings Announcement - Executive Director

The Open Public Meetings Announcement was read by Glen D. Petruski.

Minute 3 - Roll Call

<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	Arthur Quade	<u>X</u>	_____	Peter Van Riper
<u>X</u>	_____	Alessandro Fischetti, Jr.	<u>X</u>	_____	Robert McCray
<u>X</u>	_____	Edward J. Machala	<u>X</u>	_____	Joseph J. Lifrieri
<u>X</u>	_____	Philip Petrone	<u>X</u>	_____	William A. Poch, Sr.
<u>X</u>	_____	Peter F. Stires	<u>X</u>	_____	Gail Quabeck
_____	<u>X</u>	Alvin Florey	<u>X</u>	_____	Kenneth Lee
_____	<u>X</u>	Herbert Vollers	<u>X</u>	_____	Roger Guttschall

Professional Staff

<u>X</u>	_____	Glen D. Petruski, Executive Director
<u>X</u>	_____	John S. Thompson, Plant Superintendent
<u>X</u>	_____	James L. Brandes, P.E., CDM, Consulting Engineer
<u>X</u>	_____	Joseph J. Maraziti, Jr., Esq. MFH, General Counsel
<u>X</u>	_____	Ronald Anastasio, P.E., Assistant Executive Director/Facility Engineer
_____	<u>X</u>	Norma A. Smullen, Office/Human Resources Manager
<u>X</u>	_____	Peter Wozniak, Chief Financial Officer

Others

Bruce Radcliffe, Regulatory Compliance Officer
 Roberta E. Lake, Administrative Assistant

Minute 4 - Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 - Approval of Minutes

a. 769th Meeting - September 27, 2010 - Regular Session

Upon motion of Mr. Van Riper, second of Mr. Stires, the Minutes of the 769th Meeting (Regular Session) were approved as corrected (Mr. Poch should be listed as being absent under roll call) by the following roll call vote:

Arthur Quade	Abstain	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifreri	Yes
Philip Petrone	Abstain	William A. Poch, Sr.	Abstain
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the Minutes are attached hereto and made part of the Official Minutes.

b. 769th Meeting - September 27, 2010 - Closed Session

Upon motion of Mr. Van Riper, second of Mr. Stires, the Minutes of the 769th Meeting (Closed Session) were approved by the following roll call vote:

Arthur Quade	Abstain	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifreri	Yes
Philip Petrone	Abstain	William A. Poch, Sr.	Abstain
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the Minutes are attached hereto and made part of the Official Minutes.

Minute 6 - Public Hearing(s) - (Including Public Notice/Support Information)

a. Public Hearing - To Establish The IPP Administrative Fee For 2009

Upon motion of Mr. Van Riper, second of Mr. Poch and all in favor, the Public Hearing was Opened.

Upon motion of Mr. Van Riper, second of Mr. Poch, and all in favor, the Public Hearing was Closed.

b. Res. No. 10-1025-1-Resolution Authorizing The 2009 IPP Industrial Pretreatment Administrative Fee

Upon motion of Mr. Van Riper, second of Mr. Poch, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 7 - Public Participation - Seeing no one from the Public, the Public Participation portion of the meeting was Closed.

Minute 8 - Resolutions for Consideration and Possible Formal Action

- a. Res. No. 10-1025-2-Sewer Extension - Weston Road Sewer Extension; Lot 14, Block 183; Hillsborough Township

Upon motion of Mr. Van Riper, second of Mr. Machala, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

- b. Res. No. 10-1025-3-Resolution Authorizing The Wire Transfer Of Funds From TD Bank, N.A. SRVSA Construction Checking Account To The TD Bank, N.A. Connection Fee Account In The Amount Of (\$280,000.00) For The Deposit of Reimbursed Funds Received From The New Jersey Environmental Infrastructure Trust (NJEIT) For The Outfall Tunnel Project

Upon motion of Mr. Poch, second of Mr. Van Riper, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes

Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

c. Res. No. 10-1025-4-Resolution Awarding The Bid For
General Laboratory Services

Upon motion of Mr. Van Riper, second of Ms. Quabeck, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

d. Res. No. 10-1025-5-Resolution Awarding The Bid For
Laboratory Services Bioassay (WET Testing)

Upon motion of Mr. Van Riper, second of Mr. Quade, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

e. Res. No. 10-1025-6-Resolution Awarding The Bid For The
Purchase Of 8 Pneumatic Valve Actuator Assemblies,
Controls and Stem and Tube Extensions to Mount Actuators
to Existing 30" Dezurik Butterfly Valves For Multi-Media
Filters

Upon motion of Mr. Van Riper, second of Mr. Poch, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

f. Res. No. 10-1025-7-Resolution Awarding The Bid For Internal Instrumentation Maintenance, Calibration and Repair Services

Upon motion of Mr. Van Riper, second of Mr. Poch, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

g. Res. No. 10-1025-8-Resolution Awarding Bid For Incinerator No. 2 Dome Replacement

Upon motion of Mr. Van Riper, second of Mr. Lifrieri, the above resolution was approved by the following roll call vote after a brief discussion.

Attorney Maraziti reported that there was an objection by the second bidder late Friday afternoon that the low bidder did not have a licensed electrician (in New York but not New Jersey). Since the specifications in the bid did not require any electrical work, this requirement could be waived (minor deficiency).

Attorney Maraziti went on to explain whether the deficiency was considered material or non-material.

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes

Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

9. Board Committees

- a. Finance Committee (POCH, Lifrieri, Machala, Quabeck, Vollers)
 (1) Introduction of FY 2011 Budget

Mr. Poch reported that the Finance Committee met on October 12 to review the FY 2011 Budget. He went on to state that the Committee was pleased to report that there was no rate increase associated with the budget and also that there was a provision for the establishment of a reserve fund.

Mr. Van Riper asked Mr. Petrauski to give an explanation for the high increase in the salary and wage section. Mr. Petrauski reported that the salary and wage increase in the budget was the negotiated percentage in the Collective Bargaining Agreement. Also, Mr. Petrauski stated that the increase was due to the high number of employees retiring in 2011 and how the required payouts would be determined.

Upon motion of Mr. Poch, second of Mr. Lifrieri, the above resolution was approved by the following roll call vote after a few comments.

Ms. Quabeck expressed her thanks to Mr. Petrauski, Mr. Wozniak and the Authority Staff for their time and energy in the preparation of the budget and how the department heads have become involved in the budget process.

Mr. Petrauski went on to thank the Supervisory Staff for putting together the budget and how the budget is built up from the bottom which is the way it should be done.

- (2) Res. No. 10-1025-9 -Resolution Approving The FY 2011 Budget

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

Mr. Van Riper asked how the Authority was doing with the 2010 budget. Mr. Petrauski reported that the main problem was with revenues, which were down substantially, but stated that the expense side was O.K.

- (3) Report and recommendation for establishment of a Board Designated Reserve for Rate Stabilization and Policy

Mr. Poch stated that, in conjunction with the recommendation for the approval of the budget, a recommendation was being made to establish a designated reserve account and went on to make a motion for the adoption of a resolution establishing a reserve for rate stabilization with a second by Mr. Van Riper.

Mr. Petrauski went on to explain that there are times when flows are projected based on the previous eight(8)quarters and then there is a drought year and the budgets are set but the towns, when the flows are trued up, have not actually sent that much flow so now this gap in the budget must be made up. This account is to take money to "plug the holes" when they occur.

Mr. Lifrieri asked where the money would be coming from for this account, and Mr. Petrauski reported that the surplus generated from this year's budget would be used to establish this account and that up to 25% of the budget can be put into this rate stabilization account.

- (4) Res. No. 10-1025-10 -Resolution Establishing SRVSA Reserve For Rate Stabilization and Policy

The above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

- b. Chairperson - The Chairman did not have any additional comments.

Minute 10 - Reportsa. **Executive Director's Report**

(1) Outfall Relocation Project - Tunnel Project

Mr. Petruski asked Mr. Anastasio to update the Board on the Tunnel Project. Mr. Anastasio reported that Northeast Remsco has completed the installation of the "sleeve port pipes"(SSPs) as called for in the plans/specifications ("A" through "J"). He then went on to that at the recommendation of CDM, two additional(SSPs)("K" & "L") would be needed to complete the grout curtain at the interface with the bedrock. Several attempts were made to install "K" and "L" and "K" was installed on the second attempt and proposed "L" was abandoned after two (2) unsuccessful attempts. Mr. Anastasio went on to report on the process for trying to install the additional SSPs.

Mr. Lifrieri questioned the type of contract the Authority had with Northeast Remsco; a performance spec or a procedural spec. Mr. Anastasio stated that it is a combination of both. A brief discussion ensued.

A discussion ensued on the soil permeation grouting phase of the project which began on October 11.

A question was raised regarding the number of people on site. Mr. Anastasio responded that there are approximately 6 workers. Mr. Petruski reported that at times there are 6-8 at any given time.

(2) Update on repairs to Incinerator No. 2

Mr. Petruski reported that the contract has just been awarded and the contractor will be mobilizing in and that the work should be completed by February or early March.

(3) Update on status of pH at R4 of Raritan River -

(CLOSED SESSION) NEGOTIATIONS(4) Review and discussion of revised settlement with Pfizer/Wyeth regarding carbon units **(CLOSED****SESSION) NEGOTIATIONS**(5) Update on status of litigation with Carbro Constructors Corp. **(CLOSED SESSION) LITIGATION**

b. Engineer/Consultants

(1) James L. Brandes, P.E. (CDM) Engineer's Report for October - Engineer Brandes did not have anything additional to report.

c. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti, Falcon & Healey, LLP

d. Department Reports

- | | |
|----------------|----------------------------|
| (1) Operations | (3) Maintenance/Electrical |
| (2) Laboratory | (4) Special Projects |

e. Facility Engineer Reports

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer's Monthly Report

f. Budget Reports

No comments on the above referenced reports.

Minute 11 - Communications

- a. James L. Brandes, P.E., BCEE; dated October 11, 2010; Re: SRVSA Relocated Plant Outfall; Anthony Caruso; dated September 22, 2010; Re: Carbro's Defamatory Statements; James L. Brandes, P.E., BCEE; dated September 20, 2010; Re: SRVSA Relocated Plant Outfall, Hydrostatic Testing; Anthony Caruso; dated September 2, 2010; Re: SRVSA Relocated Plant Outfall Hydrostatic Test/Outfall Leakage and Ronald S. Anastasio; dated August 18, 2010; Re: Hydrostatic Test (10/15/2010 Weekly Mailing)
- b. AEA Newsletter; dated October 6, 2010; Re: Conferences, Security, DCA, EPA (10/15/2010 Weekly Mailing)
- c. Anthony Caruso, dated October 15, 2010; Re: Notification of Deficiencies and Direction to Correct (10/22/2010 Weekly Mailing)

No comments regarding communications.

Minute 12 - Payroll (Res. No. 10-1025-11)

Upon motion of Mr. Van Riper, second of Mr. Stires, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 13 - Cancellation of Checks - None

Minute 14 - Bills (Res. No. 10-1025-12)

Upon motion of Mr. Poch, second of Mr. Quade, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 15 - Motion to Adjourn to Closed Session

Upon motion of Ms. Quabeck, second of Mr. Van Riper and all in favor, the Meeting was adjourned to Closed Session to discuss negotiation and litigation issues at 8:02 P.M by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Yes
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Yes
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Yes
Herbert Vollers	Absent	Roger Guttschall	Yes

Minute 16 - Closed SessionMinute 17 - Motion to Reconvene in Open Session

Upon motion of Mr. Poch, second of Mr. Van Riper and all in favor, the meeting was reconvened in Regular Session at 8:10 P.M.

Minute 18 - Adjournment

Upon motion of Mr. Van Riper, second of Mr. Poch and all in favor, the meeting was adjourned at 8:10 P.M.

